



ALASKA DEPARTMENT OF LABOR  
& WORKFORCE DEVELOPMENT

**Alaska Department of Labor & Workforce Development  
Alaska Workforce Investment Board**

**Executive Director's Report  
September 19, 2007**

The next full AWIB meeting is scheduled for October 22<sup>nd</sup> and 23<sup>rd</sup> in Fairbanks at the Fairbanks Princess Riverside Lodge in the Jade Conference Room. The agenda for the AWIB meeting was approved by the Executive Committee on September 11<sup>th</sup> and forwarded to board members on September 12<sup>th</sup>.

Staff will be preparing board packets and will have a copy of the contents of the board packets emailed to board members no later than September 28<sup>th</sup>, with hard copies of the binders available at the meeting. I have requested all presentations for the meeting to be submitted by September 28<sup>th</sup> for inclusion in the board packets.

**Committees**

- The next Policy and Planning/Assessment and Evaluation Committee meeting is scheduled for September 27<sup>th</sup> at 10:00 a.m.
- The next Workforce Readiness/Employment and Placement Committee meeting is scheduled for September 28<sup>th</sup> at 10:00 a.m. However, this may be re-scheduled.
- The next Executive Committee meeting is scheduled for October 9<sup>th</sup> at 10:00 a.m. All AWIB members are invited to attend.
- The next AWIB Ad Hoc Committee meeting is scheduled for October 9<sup>th</sup> at 1:00 p.m.
- Nominations Committee – Doug Ward and Linda Hulbert will conduct the election for Chair and Vice-Chair at the AWIB meeting in Fairbanks on October 23<sup>rd</sup>.

**Outreach Travel**

- No travel since last report.

**Status of Current Projects**

- Staff are continuing to work with the Youth Council, Policy Planning and Assessment and Evaluation Committee, and Workforce Readiness and

Employment & Placement Committee to develop a strategic planning document with the top three priorities and will report back to the full AWIB at the October meeting.

- Staff have reviewed the Construction Training Plan adopted by the AWIB in April 2006 to assess the status of the eight objectives of the Plan for presentation to the board in October.

AWIB staff is also reviewing the draft training plans for the transportation and health care industry to give a status report to the AWIB at the October AWIB Meeting in Fairbanks and discuss whether the AWIB would like staff to work with the workforce readiness committee to update these plans.

### **Pipeline Construction Training Plan**

The three committees are continuing their work on the Pipeline Construction Training Plan.

The Steering Committee met on September 5<sup>th</sup> and 6<sup>th</sup>, and on September 17<sup>th</sup> and 18<sup>th</sup> in Anchorage. The next Steering Committee meeting is scheduled for October 3<sup>rd</sup> in Anchorage. The AWIB Ad Hoc Committee and Executive Committee have been invited to attend this meeting. A draft of the training plan with goals and strategies should be available for review at this meeting.

The Internal DOL Team met on September 12<sup>th</sup>, and the next meeting is scheduled for September 26<sup>th</sup>.

The AWIB Ad Hoc Committee met on September 13<sup>th</sup> and was given an overview of the work the Steering Committee and Internal DOL Team have been working on. The minutes from the meeting should be available by the end of this week. The next AWIB Ad Hoc Committee meeting is scheduled for October 9, 2007 at 1:00 p.m.

### **Timeline**

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|----------------|---|
| September 2007 | 2 meetings with I-Team and 2 meetings with Steering Committee. Review of rough draft by AWIB Ad Hoc Committee (1 meeting).  |
| October 2007   | First Draft Due to AWIB at October 22 <sup>nd</sup> and 23 <sup>rd</sup> meeting requesting input. 2 meetings with I-Team and 2 meetings with Steering Committee. Review by AWIB seeking resolution of support to continue work on training plan. |

November 2007 Second Draft Due. 2 meetings with I-Team and 2 meetings with Steering Committee. Review of Second Draft by AWIB Ad Hoc Committee (1 meeting).

December 2007 Training Plan Due to the Commissioner of Labor for review. Review by AWIB Ad Hoc Committee.

January 2008 Revisions if necessary to Training Plan.

February 2008 Review of Final Draft and finalize resolution of support from AWIB for Pipeline Construction Training Plan at February 2008 AWIB Meeting.

### **DOL AGIA Website**

AGIA Resource Documents prepared by DOL will be located at [labor.state.ak.us/agia%5Fteams/](http://labor.state.ak.us/agia%5Fteams/)

The DOL AGIA Website has been updated with minutes from committee meetings through August 1, 2007. Drafts of the Pipeline Construction Training Plan will be posted as they proceed through development per the above timeline.