



**ALASKA DEPARTMENT OF LABOR
& WORKFORCE DEVELOPMENT**

*Alaska Department of Labor and Workforce Development
Alaska Workforce Investment Board
May 3rd and 4th, 2010
King Career Center
2650 E. Northern Lights Blvd.
Anchorage, Alaska*

Minutes

May 3, 2010

Call to Order (Chair Lynch)

Chair Lynch called the meeting to order at 8:37 a.m.

Roll Call (Director Cashen)

There was a quorum of 17 members present for roll call.

Board members in attendance

Clark Bishop, Commissioner DOLWD
David Stone, DOLWD Designee
Kathryn Craft, DHSS Designee
Mike Woods, Public Education
Michelle Zenger, Business/Industry
Christopher Gregg, Organized Labor
Jim Lynch, Business/Industry
Larry Bell, Organized Labor
Doug Ward, Private Sector
Cynthia Erickson, Private Sector
John MacKinnon, Private Sector
Fred Villa, University of Alaska (telephonic)
Ken Peltier, Post Secondary Education/Vocational Education
Pearl Stub, Business and Industry
Dave Rees, Private Sector
Jim Laiti, Organized Labor
Joey Merrick, Organized Labor
Linda Hulbert, Private Sector
Martin Anderson, Secondary Vocational Education
John Cannon, Professional Development Disabilities
Helen Mehrkens, DEED Designee
Tony Delia, Private Sector

Jobs Are Alaska's Future

Board members absent

Mike Black, DCCED Designee; Mae Hank, Adult Basic Education; Bonnie Jo Savland, Business and Industry.

AWIB Staff in attendance

Greg Cashen, Executive Director; Louise Dean, Program Coordinator; Jeff Selvey, CTE Coordinator; Gerry Andrews, Pipeline Training Administrator, Apprenticeship Coordinator; Bejean Page, Administrative Assistant; Collette Smith, Administrative Assistant; Barb Duval, Program Coordinator

Guests and others in attendance

Beth Leschper, DOLWD/Commissioner's Office
Brad Gillespie, DOLWD/ESD
James Harvey, DOLWD/ESD
Corinne Geldhof, DOLWD/DBP
Mike Shiffer, DOLWD/DBP
Tom Nelson, DOLWD/ESD
Fred Esposito, DOLWD/AVTEC
Brynn Keith, DOLWD/R&A
Paula Scavera, DOLWD/Commissioner's Office
Guy Bell, DOLWD/Commissioner's Office
Julie Frizell, DOLWD/DBP
Rick Rios, Anchorage School District
Ruth Schoenleben, Nine Star
John Hakala, USDOL/Office of Apprenticeship
Mike Andrews, Alaska Works Partnership
Todd Bergman, Alaska Process Industry Career Consortium (APICC)
Cari Ann Ketterling, Alaska Process Industry Career Consortium (APICC)
Clay Burnett, Workforce and Training Development Manager, North Slope Borough
Dennis Murray, Alaska State Hospital and Nursing Home Association (ASHNHA)
Jan Harris, University of Alaska Anchorage
Kathy Andrews, Alaska Association for Career and Technical Education
Mike Harper, Alaska Energy Authority
Dean Southam, Anchorage School District, CTE
Gail Sorenson, Bristol Bay Native Association Workforce Development

Opening Remarks and Agenda Approval - Chair Lynch

Chair Lynch welcomed two new board members Ken Peltier and Pearl Strub. He thanked Guy Okada, Principal of King Career Center for hosting the AWIB meeting

MOTION to approve agenda by Linda Hulbert

Seconded by Tony Delia

Vote taken

MOTION carries

Next Meeting Date – October 25th and 26th, 2010

Chair Lynch announced the next AWIB meeting date is October 25th and 26th, 2010. The Executive Committee will determine the meeting location.

Welcome – Commissioner Bishop

Commissioner Bishop extended his appreciation to Guy Okada, Principal of King Career Center for hosting the AWIB meeting. He also welcomed two new board members Ken Peltier and Pearl Strub. He indicated he is very pleased that AWIB is leading the ASESP grant.

Public Testimony

Todd Bergman – Todd provided an update on the recent activities of the Alaska Process Industry Career Consortium (APICC).

Kathy Andrews – Kathy gave an update on the Alaska Association for Career and Technical Education Region V conference. She indicated AWIB member Dave Rees was honored for his long term work in the state for career and technical education. Gerry Andrews, Mike Shiffer, Helen Mehrkens, Fred Villa, and Jeff Selvey gave presentations. There was a resolution passed in support of the work with DOLWD and DEED for their work on CTE.

Distinguished Guests

There were no distinguished guests introduced at this meeting.

Statewide Career and Technical Education Plan Update

Jeff Selvey and Helen Mehrkens gave an overview of the Alaska Career and Technical Education Plan for new board members. They indicated there is a contract with Mary Lou Madden to formalize the CTE plan and will prepare a document that can be inserted in the AGIA plan under strategy 2.

Regional Training Centers (RTC)/Regional Advisory Councils (RACs) Report

Jeff Selvey gave an overview of the regional training centers. He thanked Barb for her help. The representatives have discussed the CTE plan and how it will work with the regional training centers. The RTCs are in the process of doing an inventory of training offered in the region. This information will be presented at the next AWIB meeting.

Jeff reported Cynthia Erickson is the AWIB cross member for Bethel since there is no AWIB board member representation. Bethel is asking for approval to have an individual RAC. Nome is working on forming a RAC or having an existing organization take on the additional responsibilities of a RAC.

Healthcare Workforce Development Plan Update

Chair Lynch turned over the chairmanship to Michelle Zenger and gave an overview of the current plan developed by an industry coalition.

Dennis Murray from the Alaska State Hospital and Nursing Home Association (ASHNHA) and Jan Harris from the University of Alaska Anchorage (UAA) reviewed the revised work plan.

Joey Merrick wanted to know where apprenticeship fits into the plan. Jim indicated health care employers and training entities do not understand how they can use registered apprenticeship for their needs. It is in there and needs more work.

Dave Rees asked about industry standards for the priority occupations and how are they meeting the standards. Jan Harris indicated they are highly regulated including licensure and certification. There has been a lot of work with experts from out of state working on standard competencies i.e. certified nurse aides.

Reports to the AWIB

State Energy Sector Partnership Training Grant Update

Director Cashen gave an update of the SESP training grant. There are two committees, one working on the state energy sector partnership workforce plan and the other on grant funding process. The committees will meet monthly and the full SESP will meet quarterly. The next committee meeting is in the middle of May and the full SESP meeting is in the middle of July.

Chair Lynch would like an update on what jobs result from the grant.

Workforce Development Budget Update - Guy Bell

Assistant Commissioner Bell gave an overview of how the department did with the legislature and the FY11 budget. He reviewed the AWIB including pipeline training and career and technical education. The number of staff has increased over the past couple of years to carry out the priorities of the AWIB.

Legislative Update - Paula Scavera

Paula Scavera provided the AWIB with a list of bills and resolutions that have passed the legislative session this year. She also gave an overview of SB221 and SB0236c

Briefings on Service Delivery Programs - DOLWD

Employment Security Division - Brad Gillespie

Brad gave an overview of veterans programs and services. He indicated the King Career Center is now an official full service job center.

Division of Business Partnerships – Corine Geldhof and Mike Shiffer

Corine Geldhof reported the DBP is replacing the Management Information System MIS with the Workforce Investment Performance Systems WIPS. The fiscal component will be live July 1. Grants management will be live this fall. The division is using SharePoint for storing and archiving information. They also have Adobe connect for 30 sites for video conferencing.

Mike Shiffer – reported he received notice on April 27th to notify USDOL by April 30th on our intention on performance measures. The Division of Business Partnerships can work with Greg and the Exco. The overall deadline for meeting the negotiations is June 30.

Summer Youth Employment

The DBP has been in negotiation with public assistance looking at programs for TANF youth. They are looking at \$400,000 from public assistance and \$100,000 from the DBP to serve 100 youth for summer employment.

National Emergency Grant for OJT

Mike reported the ETA is looking for proposals for \$90m.

State Energy Sector Partnership

Competitive proposals driven largely by the plan should be out around the first of September.

Gasline Training Strategic Plan Update – Gerry Andrews

Gerry gave a presentation “Planning for a Pipeline: Workforce Development Strategies for Alaska”. The presentation included an overview of the AGIA and timelines for TransCanada and the Denali Alaska Pipeline Project.

Gerry announced the apprenticeship report will be given in the AWIB newsletter on a regular basis. The third annual apprenticeship conference was held last week in Anchorage.

Research and Analysis Update – Brynn Keith

Brynn gave a presentation on Alaska’s Health Care Industry. The presentation included where the health care jobs are, worker earnings in health care, health care employment growth for the period 2000-2009 in Alaska is 51% compared to 25% in the U.S. Jobs in rural Alaska is 17 % and 83% in urban areas. The future growth for the 65 plus group 2010 – 2030 involves a dramatic need for delivery services. Health care occupations look at occupational employment regardless of the industry i.e. registered nurses in hospitals and school districts.

Action Items, Wrap-Up, and Adjourn

Resolution Number 10-02 – In Support of the Alaska Health Workforce Development Plan

MOTION to support Resolution Number 10-02 by Linda Hulbert

Seconded by Michelle Zenger

Discussion questions about the bulleted items in resolution in section four. This section was reworded

MOTION to amend the motion to include new language by Linda Hulbert

Seconded by John Cannon

Vote taken

MOTION carries

Resolution 10-03 - In Support of the Alaska Career and Technical Education Plan

Motion to support Resolution Number 10-03 by Chris Gregg

Seconded by Martin Anderson

Discussion Chris Gregg suggested adding JATCs to paragraph six. Next paragraph change “will oversee this plan” to “oversee implementation of this plan”.

MOTION to amend the motion to include new language by Chris Gregg

Seconded by Larry Bell

Vote taken

MOTION carries

Tour of King Career Center

The tour was rescheduled for 9:00 a.m. on May 4.

Reception – Captain Cook Hotel, Endeavor Room

There will be a reception from 6:00 p.m. – 8:00 p.m. The sponsors are Granite Construction, Building and Construction Trades of Southcentral Alaska and CH2M HILL

MOTION to adjourn by Linda Hulbert

Seconded by Larry Bell

Vote taken

MOTION carries

Adjourn at 3:47 p.m.

May 4, 2010 – Business Meeting

Introduction

Call to Order (Chair Lynch)

Chair Lynch called the meeting to order at 8:42

Roll Call (Director Cashen)

There was a quorum of 13 members present for roll call.

Board members in attendance

Kathryn Craft, DHSS Designee
Chris Gregg, Organized Labor
John Cannon, Professional Development Disabilities
Michelle Zenger, Business/Industry
Doug Ward, Private Sector
Jim Lynch, Business/Industry
Larry Bell, Organized Labor
Mike Woods, Public Education
Cynthia Erickson, Private Sector
Tony Delia, Private Sector
Ken Peltier, Post Secondary Education/Vocational Education
Pearl Stub, Business and Industry
Dave Rees, Private Sector
Jim Laiti, Organized Labor
Joey Merrick, Organized Labor
Linda Hulbert, Private Sector
Martin Anderson, Secondary Vocational Education
Helen Mehrkens, DEED Designee
John MacKinnon, Private Sector

Board members absent

Mike Black, DCCED Designee; Mae Hank, Adult Basic Education; Lt. Governor Craig Campbell; John Cramer, Chief of Staff; David Stone, DOLWD Designee; Fred Villa, UA Representative; Bonnie Jo Savland, Business and Industry.

AWIB Staff in attendance

Greg Cashen, Executive Director; Louise Dean, Program Coordinator; Jeff Selvey, CTE Coordinator; Gerry Andrews, Pipeline Training Administrator, Apprenticeship Coordinator; Bejean Page, Administrative Assistant; Collette Smith, Administrative Assistant; Barb Duval, Program Coordinator.

Guests and others in attendance

Beth Leschper, DOLWD/Commissioner's office
Brad Gillespie, DOLWD/ESD
James Harvey, DOLWD/ESD
Tom Nelson, DOLWD/ESD
Fred Esposito, DOLWD/AVTEC
Brynn Keith, DOLWD/R&A
Paula Scavera, DOLWD/Commissioner's Office
Guy Bell, DOLWD/Commissioner's Office
Clay Burnett, North Slope
Mike Andrews, Alaska Works Partnership
Rick Rios, Anchorage School District

Agenda Approval

MOTION to approve the agenda by Jim Laiti

Seconded by Dave Rees

Vote taken

MOTION carries

Committee Meetings – WR/EP/PP/AE

The face to face committee meetings were held.

Committee Reports

Workforce Readiness Employment Placement

Doug Ward reported on the discussion during the WREP committee meeting. Topics discussed were the dashboard, communication at the national level, finding an effective way to understand the workforce system, and instructing the RACs.

Youth Council

Chris Gregg reported the council is struggling with what the role and responsibilities are of the council and would like to define them so they can move forward.

Policy Planning

Jim Laiti and Linda Hulbert reported the committee will be involved in the next two year plan. The current plan is being extended but will be involved with the next plan early on.

Legislative Committee

Linda Hulbert reported the committee would like some more accountability and oversight of some of the systems. The committee is going to look at types of programs it wants to have more information on for legislative issues. The legislative committee and the policy and planning committee are going to meet together more often.

Assessment and Evaluation

Dave Rees reported the committee has developed a checklist which is a framework for assessing. They chose a set of programs which have to do with pipeline training. The committee needs to figure out a better way to look at TVEP programs and what they are accomplishing. The committee will align the checklist with the AWIB priorities.

NAWB Conference Report

Michelle Zenger, Doug Ward and Greg Cashen gave an overview of the NAWB conference. Michelle indicated the conference was a great benefit for her. Doug discussed the theme of the conference which was innovation. Greg reported the conference was very worthwhile and engaging. He also indicated the Alaskan delegation is supportive of the AWIB and offered their assistance for any legislation in Washington D.C. He suggested it would be beneficial for the board send back a list of ideas for the WIA reauthorization to the Alaskan delegation.

Linda Hulbert suggested identifying members to attend the conference in October so they have time to prepare and the members attending should be ready to accept a leadership position on the board.

Board Work Session and Orientation

The Exco will have a face to face meeting during the scheduled work session and orientation time for planning purposes.

Wrap Up and Adjourn

MOTION to adjourn by Joey Merrick
 Second by Mike Woods
 Vote taken
 MOTION carries

Meeting adjourned at 1:34 p.m.

Next meeting - October 25 -26, 2010. Location to be determined.

May 3 - 4, 2010 AWIB Meeting

ACTION TRACKER

| WHO | WHAT | DUE BY | STATUS |
|---------------------|---|------------|------------|
| Staff | AWIB Board Meeting Minutes Draft | 5/7/10 | done |
| Executive Committee | Develop and approve agenda for October, 2010 board meeting. | 9/14/10 | In process |
| Executive Committee | Determine location for October, 2010 board meeting | 5/11/2010 | |
| Staff | Visual of workforce investment system | | |
| Board | Identify members to attend NAWB conference | 10/26/2010 | |
| Executive Committee | Identify issues for WIA to send to Alaskan Delegation | | |

Handouts

- Alaska Health Workforce Plan May 2010
- Alaska Economic Trends, March 2010 *Alaska's Health Care Industry*
- Alaska Department of Labor and Workforce Development FY11 Authorization Summary

Prepared by
 Louise Dean