

**Alaska Workforce Investment Board
Department of Labor & Workforce Development
Workforce Readiness Committee Minutes
July 5, 2005**



Roll Call: Committee members: Colleen Ward, Chair, Dick Cattnach, Helen Merhrkens, Wally Stuart,

Staff: Chris Allridge, John Mayer, Mona McAleese, Andree McLeod

Agenda: Revised with Mona reporting on an education meeting and the VTEP Update forwarded to the next meeting. Agenda approved.

Meeting Minutes: Minutes approved

Action Tracker: Reviewed

Old Business:

Education Committee Meeting –

Mona reported that this year the National Governors Association got together for their quarterly meeting and discussed the coordination and collaboration of workforce development and education. They would like these two systems to become more cohesive and working together on the same page of what their mission and focus is. Through the National Workforce Boards the Governors Association asked for people to go back and work with their governors on this plan. Mona spoke with the Governor and Commissioner O’Claray and discussed putting together a meeting with the Workforce Investment Board, State Board of Education, and the Board of Regions. It was proposed that the Workforce Readiness Committee help put together and facilitate this meeting. Discussions shall include what the mission is of the workforce development system, how the education system should be combined and collaborating with it, what their focus and mission should be to bring kids not only to secondary/post secondary in their transition but to employment as an outcome and expectation. The WRC decided to have a letter prepared by August to forward to the Board of Regions and State Board of Education proposing a one day event later in the fall to obtain three desired outcomes:

1. identifying the assets each group brings to the table,
2. discussing the Governor’s goal, and
3. determining common desired outcomes.

Occupational Priorities: Construction

Mona and Mike Shiffer finished the draft of the construction summit report and it was sent to all of the attendees. A meeting is tentatively set for the morning of August 2nd. The results of this meeting will be forwarded to the Workforce Readiness Committee for review and then forwarded to the AWIB meeting the following week.

Occupational Priorities: Health Care

No new progress to report in Health Care at this time. Rod Betit is out of the country.

Occupational Priorities: Transportation

Colleen and Wally Stuart have been working on Transportation. They have both been contacting and leaving messages for different people. Colleen made contact with a lady who was interested in working with this committee named Christine who is the Airport Facility Manager. The first transportation meeting is tentatively scheduled for the 6th of September 8:30 –11:30.

Revised Resolution 02-15 Skills Standards Draft

Colleen reported that she attended a teleconference on the 29th of June with Helen Mehrkens, Corine Geldhof, Mona McAleese, and Kris Forrester. They discussed the skills standards resolution the committee had drafted.. The Commissioner’s office was uncomfortable with the revisions made to the draft resolution and the language was revised again during the June 29th meeting. The draft will be forwarded to the AWIB with recommendations drafted by Helen requiring reporting of progress. Mona will also find out what data is currently available regarding the resolution and what data we can get from it.

Strategic Plan

Colleen asked for all of the members to come to the meeting with some thought behind it and prepared to identify what’s important for them to focus on for next year.

AWIB August Meeting

Colleen is calling Bryn to set a meeting with Wally Stuart and Don Brandon to discuss the scope of the transportation Committee. Mona is going to add the construction recommendation to the agenda for the AWIB meeting in August.

Adjourned: The meeting was adjourned

NO.	WHO	WHAT	WHEN	STATUS
1	Colleen	Email Helen Strategic Plan	ASAP	
2	Colleen	Call Brynn and set up meeting with Wally and Brandon to define scope and discuss membership of Transportation subcommittee	ASAP	
3	Helen	Draft recommendation language to accompany skills standards resolution as it is forwarded to AWIB	ASAP	
4	Mona	Determine what data is currently available for us to track progress on the skills standards resolution	8.2.05	
5	Mona	Add Construction Report and Recommendation approval to the August AWIB meeting agenda	By Deadline	
6	Colleen	Contact Rod when he returns from Europe to determine next steps for the Health Care subcommittee	When he returns	
Carryover from past meetings:				
7	Corine	Email Colleen follow up suggestion for Transportation Subcommittee if approved by Commissioner (possibly Mike Shiffer)	6.20.05	
8	Wendy	Email Colleen UA aviation and logistics contact information for Transportation Subcommittee	6.20.05	
9	Wendy	Work with Mona to bring high level players together to discuss current ABE/K12 and employability skills opportunities.	ASAP	
10	ALL	Next WRC will be August 2nd from 1:30 to 3:00	8.2.05	