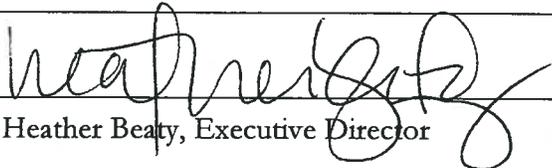


**State of Alaska**  
**Department of Labor and Workforce Development**

<b>Division:</b> Alaska Workforce Investment Board (AWIB)	<b>Policy:</b> 100-2016
<b>Subject:</b> Process for AWIB Endorsement of Industry Workforce Development Plans	<b>Pages:</b> 2
<b>Reference:</b> AS 23.15.820	<b>Effective:</b> February 15, 2016
<b>Approved:</b>  Heather Beaty, Executive Director	<u>2/16/16</u> Date

**1. Parties Affected**

This policy applies to the Alaska Workforce Investment Board (AWIB).

**2. Purpose**

The purpose of this policy is to establish a clear and consistent process by which an industry or sector workforce development plan may be endorsed by the AWIB.

**3. Policy**

Industry representatives who seek endorsement of their workforce development plans will provide a copy of the workforce development plan to the Chair of the AWIB. The Chair will assign the workforce development plan to one of the AWIB committees for review. The AWIB committee will evaluate the plan and formulate a recommendation based on, but not limited to, the following criteria:

- Industry overview
- Goals and timeline
- Utilization of labor market information
- Strategies for increasing Alaska resident hire
- Strategies for developing career pathways
- Partnership with Alaska training and education providers
- Registered Apprenticeship as a workforce development strategy

- Support for workforce recruitment and retention
- Strategies for sustained industry engagement
- Strategies for periodic reporting on plan progress
- Strategies for workforce development plan updates

The committee will forward their recommendation on endorsement to the AWIB Executive Committee. If the Executive Committee determines the workforce development plan should be considered by the board for endorsement, they will invite industry representatives to present the workforce development plan during the next regularly scheduled board meeting. The AWIB may adopt a resolution to endorse the workforce development plan.