

Alaska Workforce Investment Board Code of Conduct

As a member of the Alaska Workforce Investment Board **I will:**

- Attend all regularly scheduled board meetings and committee meetings and become informed concerning issues considered at those meetings;
- Understand the responsibility inherent in serving on a policy setting public body as that of providing broad guidance and direction to the Administration that is responsible for the interpretation and implementation of those policies;
- Recognize that I should endeavor to make policy decisions only after full discussion at a committee meeting, committee teleconference, or meeting of the full AWIB;
- Render all decisions based on the available facts and my independent judgment, and refuse to surrender that judgment to individuals or special interest groups;
- Encourage the free expression of opinion by all Board Members, and seek systematic communication between Board Members and partner agencies;
- Recognize the responsibility of management of the AWIB is that of the Executive Director and, in turn, the professional staff members assigned to assist the Executive Director in carrying out the policies established by the Board;
- Inform myself about current workforce development issues by individual study and through participation in programs providing needed information, such as those sponsored by partner agencies, state agencies, or national organizations;
- Avoid being placed in a position of conflict of interest, and avoid using my board position for the advancement of my personal interest and/or personal gain.