



State of Alaska
Department of Labor and Workforce Development

Division: Employment and Training Services	Policy: 07-501.1
Subject: Eligible Training Provider List (ETPL)	Pages: 2
Reference: Workforce Innovation and Opportunity Act (WIOA) 113-128 ; Federal Register Vol. 81, No. 161, Part VI WIOA Final Rule ; 20 CFR, Part 679-683 ; 34 CFR, Part 361 Alaska Workforce Investment Board Resolution 15-03 ; WIOA Training and Employment Guidance letter No. 41-14 ; Family Educational and Privacy Rights (FERPA) 20 U.S. Code 1232g	Effective: 11/1/2015
	Revised: 10/7/2016
Approved:  _____ Ed Flanagan, Director	 _____ Date

1. Applicability

This policy applies to State of Alaska, Department of Labor and Workforce Development staff; Workforce Innovation and Opportunity Act (WIOA), Title 1-B grant recipients; participants enrolled in WIOA Title 1-B Adult, Dislocated Worker, National Dislocated Worker Grants, and Youth programs; [U.S. DOL Registered Apprenticeships](#); and Alaska training providers interested in inclusion of their training programs on the ETPL.

2. Purpose

To inform all applicable parties of the manner in which the ETPL is required to be administered under WIOA. Additional detailed information regarding Registered Apprenticeship, ETPL certification and performance may be found in the [ETPL Operating Guide](#).

3. Background

WIOA emphasizes informed customer choice, performance accountability, and continuous improvement. A primary means to achieve these goals is through the ETPL. The ETPL is designed to provide reliable and objective customer information on training providers, their services, and the performance of their programs.

4. Policy

As the State Administrator for funds provided under Section 122 of WIOA, it is the policy of the Division to:

- a. Coordinate with the Alaska Workforce Investment Board (AWIB) in the management of the ETPL;
- b. Maintain a list of training programs eligible to receive Individual Training Accounts (ITAs) funded by WIOA Title 1-B programs, including information on performance and program costs for participants;
- c. Administer the ETPL in a manner to ensure a significant number of training providers offer programs that relate to in-demand industry sectors and lead to industry recognized postsecondary credentials; and through a variety of delivery methods, have the ability to provide training to individuals who are employed and those with barriers to employmentⁱ;
- d. Coordinate with the State Director of Apprenticeship to maintain a list of registered apprenticeship programs available throughout the state;
- e. Administer the ETPL in a manner that is consistent with the requirements of the Family Educational Rights and Privacy Act (FERPA);
- f. Make performance determinations in accordance to WIOA law and regulations, and protocol as outlined in the ETPL operating guide;
- g. Enforce the requirement for training providers to submit data elements necessary to determine if programs meet performance;
- h. Remove training programs that do not provide data and/or do not meet performance measures;
- i. Verify the accuracy of the information reported to the Division and take appropriate enforcement actions if inaccurate information is provided;
- j. Provide training providers whose programs are denied listing or are removed from the ETPL with appeal rights as detailed in the ETPL operating guide; and
- k. Allow WIOA Title I-B participants to attend training offered by a provider in good standing on another State's ETPL if the same training is not available in Alaska, or can't be accessed due to limited capacity, or is cost prohibitive. The out of state training must lead to employment that is in a demand occupation in an Alaska high growth industry.

ⁱ [WIOA Title 1B Sec. 3. \(24\) Individual with a Barrier to Employment,](#)

Barriers to employment means a member of one or more of the following populations: (A) Displaced homemakers, (B) Low-income individuals, (C) Indians, Alaska Natives, and Native Hawaiians, (D) Individuals with disabilities, including youth who are individuals with disabilities, (E) Older individuals, (F) Ex-offenders, (G) Homeless individuals or homeless children and youths, (H) Youth who are in or have aged out of the foster care system, (I) Individuals who are English language learners, individuals who have low levels of literacy, and individuals facing substantial cultural barriers, (J) Eligible migrant and seasonal farm workers, (K) Individuals within 2 years of exhausting lifetime eligibility under TANF, (L) Single parents (including single pregnant women), (M) Long-term unemployed individuals, (N) Such other groups as the Governor involved determines to have barriers to employment.