



**State of Alaska
Department of Labor and Workforce Development
Division of Labor Standards and Safety**

AKOSH Program Directive 04-07

Date: May 5, 2004

To: Distribution List

From: Grey R. Mitchell, Director

Subject: IMIS Enforcement Data Processing Manual - IRT 01-00-015 (ADM 1-1.38)

This Program Directive, PD 04-07, is notice that OSHA has released an update to the IMIS Enforcement Data Processing Manual. A revised Table of Contents and notice of updated Chapters 8 and 9 was released April 13, 2004.

References:

- OSHA Instruction IRT 01-00-015 (ADM 1-1.38), the [revised] IMIS Enforcement Data Processing Manual, August 28, 2003.
- Chapters 1 through 7 of the [revised] IMIS Enforcement Data Processing Manual as transmitted by OSHA Notice 03-06 (IRT 01); i.e., OSHA Notice 03-06 (ADM 1) under the old classification and numbering system.
- Those chapters of the IMIS Enforcement Data Processing Manual as transmitted by OSHA Instruction IRT 01-00-007 (ADM 1-1.31), September 20, 1993; Change 1 to IRT 01-00-007 (ADM 1-1.31), February 27, 1997; and Change 2 to IRT 01-00-007 (ADM 1-1.31), May 29, 1997 that remain in effect.
- OSHA Instruction IRT 01-00-006 (ADM 1-1.32), the Enforcement User Skills Manual, July 19, 1993.
- OSHA Instruction CPL 02-00-103 (CPL 2.103), the Field Inspection Reference Manual (FIRM), September 26, 1994.

Cancellations:

- Chapters 8 & 9 of the IMIS Enforcement Data Processing Manual transmitted by OSHA Instruction IRT 01-00-007 (ADM 1-1.31), September 20, 1993.
- The previous Table of Contents of the [revised] IMIS Enforcement Data Processing Manual transmitted by OSHA Notice 03-06 (IRT 01), August 28, 2003; i.e., OSHA Notice 03-06 (ADM 1) under the old classification and numbering system.
- Chapters 1 through 7 of IRT 01-00-007 (ADM 1-1.31), September 20, 1993 were previously cancelled by OSHA Notice 03-06 (IRT 01)

All other chapters of IRT 01-00-007 (ADM 1-1.31) remain in effect.

A summary of some of the significant changes for processing IMIS enforcement information on the NCR for chapters 8 and 9 has been cross-referenced to show the chapter, page and topic number. This information is shown in the enclosed OSHA Notice 04-03 and the excerpted cross-referenced summary document.

Effective Date:

This program directive becomes effective immediately. Please ensure that all members of your staff receive a copy of PD 04-07 adopting these changes, OSHA Directive 04-03 (IRT 01) showing the changes, the significant changes cross-reference document, and as appropriate, the revised chapters 8 and 9. Please also ensure that all staff understand how to implement it.

Attachment: DIR 04-03 (IRT 01)
Significant Changes cross-reference
Revised Table of Contents
Updated Chapters 8 & 9

Distribution List w/o attachment

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