
Number: 20-001
Date: November 18, 2019
Expiration: Continuing

TO: Division of Employment and Training Services Staff
FROM: Patsy Westcott, Director 
SUBJECT: Individual Funding Limits

This advisory is to provide DETS staff with individual funding limits for Program Year 2019/State Fiscal Year 2020.

To ensure effective and efficient use of training and support services funds, the limits are based on individual employment plans (IEP), for new enrollees. STEP funds may be used for either service but cannot exceed \$10,000.

The total funding for an individual plan **may not exceed \$17,500** for all programs combined.

The limits are as follows:

| Program | Training Services | Support Services |
|--|--------------------------|-------------------------|
| WIOA Adult | \$10,000 | \$10,000 |
| WIOA Dislocated Worker | \$10,000 | \$10,000 |
| Trade and Economic Transition- TET DWG | \$10,000 | \$10,000 |
| National Health Emergency- NHE DWG | \$5,000 | \$1,000 |
| STEP | \$10,000 | |
| Additional support for STEP sub-award participants | N/A | \$5,000 |

The Assistant Director of Workforce Services, or designee, is authorized to approve exceptions to the WIOA Adult, Dislocated Worker and DWG program limits. Exceptions to STEP are not permitted.

Any questions regarding this Workforce Advisory should be directed to [Shawna Harper](#), DETS Assistant Director, Workforce Development, (907) 465-1882.