

Number: 20-002
Date: January 8, 2020
Expiration: Continuing

TO: Division of Employment and Training Services Staff

FROM: Patsy Westcott, Director



SUBJECT: Individual Funding Limits

This advisory is to provide DETS staff with individual funding limits for Program Year 2019/State Fiscal Year 2020.

To ensure effective and efficient use of training and support services funds, the limits are based on individual employment plans (IEP), for new enrollees. STEP funds may be used for either service but cannot exceed \$10,000.

The total funding for an individual plan **may not exceed \$20,000** for all programs combined.

The limits are as follows:

Program	Training Services	Support Services
WIOA Adult	\$15,000	\$12,500
WIOA Dislocated Worker	\$15,000	\$12,500
Trade and Economic Transition- TET DWG	\$10,000	\$10,000
National Health Emergency- NHE DWG	\$5,000	\$1,000
STEP	\$10,000	
Additional support for STEP sub-award participants	N/A	\$5,000

The Assistant Director of Workforce Services, or designee, is authorized to approve exceptions to the WIOA Adult, Dislocated Worker and DWG program limits. Exceptions to STEP are not permitted.

Any questions regarding this Workforce Advisory should be directed to [Shawna Harper](#), DETS Assistant Director, Workforce Development, (907) 465-1882.