



Alaska Employer

Newsletter

Unemployment Insurance Tax



ALASKA DEPARTMENT OF LABOR
& WORKFORCE DEVELOPMENT

Bill Walker, Governor

Heidi Drygas, Commissioner

Patsy Westcott, Acting Director

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Questions about your rate, account or contributions?

CONTACTS

Juneau Central Office

P.O. Box 115509
Juneau, AK 99811-5509
Phone: (907) 465-2757
Toll free: (888) 448-3527
Fax: (907) 465-2374
Email: ESD.Tax@Alaska.Gov
Relay Alaska: (800) 770-8973

UI TAX OFFICES

Anchorage

P.O. Box 241767
Anchorage, AK 99524-1767
Phone: (907) 269-4850
Fax: (907) 269-4845

Fairbanks

675 7th Ave., Station L
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Juneau

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Kenai

145 Main Street Loop,
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Mat-Su

877 Commercial Drive
Wasilla, AK 99654-6937
Phone: (907) 352-2535
Fax: (907) 352-2581

UI Tax Representative

Toll free: (888) 448-2937

Penalty rates are expensive and preventable

For 2018, the maximum most Alaska employers will pay is \$521.40 per employee in Unemployment Insurance (UI) contributions.

Penalty rates were assigned to 206 employers making them liable up to a maximum of \$2133.00 per employee — more than four times the amount of an experience-rated employer.

To prevent receiving a 2019 penalty rate, be sure all of your reports and payments are on file with us. Do not ignore the notices we send to you when your account is missing a report and/or payment. Contact any of the offices listed in this newsletter and our staff can:

- Confirm contributions and reports are posted correctly to your account or to your predecessor's account.
- Assist you with the completion of our forms.
- Establish deferred payment contracts.

Attention seasonal employer: File your zero reports early!

If you are a seasonal employer who traditionally files "zero" reports for quarters your business is closed for the season (quarters where no wages were paid), why not make those reports part of your closing ritual? Mail zero reports to us when you close for the season and we will post them on the appropriate quarter due date. Currently, the Employment Security Tax Online System does not provide for future reporting. However, you may file your reports early on paper and send them to us through the mail. The Alaska Quarterly Contribution Report can be located online at labor.alaska.gov/estax/forms/toc_forms.htm.

Tax online services

Visit labor.alaska.gov/estax and click on "Online Employer Services" to file your reports online, make payments using electronic fund transfer (EFT), update your account, and more!

Are you a nonprofit organization or association?

As a nonprofit organization or association, **ALL** wages are reportable for UI Tax purposes. This includes wages paid to owners, officers, managers and other decision making personnel along with all employees.

A change in owners, officers and/or managers must be reported to the Employment Security Tax Office. You may submit changes using the online registration form available on my.alaska.gov select Employment Security Tax or you can print a form at labor.alaska.gov/estax under "Forms/Publications."

USPS direct mail changes to UI

The U.S. Postal Service will no longer deliver ANY mail or packages directly to the physical address of our Juneau and Anchorage offices. Please address ALL mail sent through USPS to the P.O. Box listed on the UI Tax home page located at labor.alaska.gov/estax. The physical address may be used if you are utilizing a delivery service other than USPS.



Buying or starting a business

When buying a business or acquiring assets from an existing business, remember to ask the owner if there is a UI tax balance due. If the current owner has a balance, you are required to withhold from the purchase price enough funds to pay what is due. More importantly, you may inherit the business' rate and rating history when you purchase an existing business. An inherited experience contribution rate is often lower than a new employer rate. To receive the proper rate, complete the registration form and include information regarding the purchase.

Third Quarter reports and payments are due by October 31, 2018.