



Alaska Employer

Newsletter

Unemployment Insurance



ALASKA DEPARTMENT OF LABOR
& WORKFORCE DEVELOPMENT

Sean Parnell, Governor

Dianne Blumer, Commissioner

James Harvey, Director

December 2013

Questions about your account or contributions?

Contacts

Juneau Central Office
1111 W. 8th St., Room 203
P.O. Box 115509
Juneau, AK 99811-5509
907.465.2757
Toll free 888.448.3527
Fax 907.465.2374
Email ESD.Tax@Alaska.Gov
TDD-Relay Alaska Operator
800.770.8973

UI TAX OFFICES

Anchorage
3301 Eagle St., Room 106
P.O. Box 241767
Anchorage, AK 99524-1767
907.269.4850
Fax 907.269.4845

Fairbanks
675 7th Ave., Station L
Fairbanks, AK 99701-4595
907.451.2876
Fax 907.451.2883

Juneau
1111 W. 8th St., Room 203
P.O. Box 115509
Juneau, AK 99811-5509
907.465.2787
Fax 907.465.2374

Kenai
11312 Kenai Spur Highway,
Suite 2
Kenai, AK 99611-9106
907.335.3020
Fax 907.283.5152

Wasilla
877 Commercial Drive
Wasilla, AK 99654-6937
907.352.2535
Fax 907.352.2581

UI Tax Representative
Toll free 888.448.2937

How are your UI Tax Rates Calculated?

All states have an experience rating system for calculation of employer contribution rates. Alaska's rating system is based on quarterly wage declines. A decline in quarterly wages exists when the amount of total wages you report reflects a decrease from one quarter to the next.

For rate purposes, a quarterly decline quotient is calculated by the percentage decrease in wages between quarters. All of your quarterly decline quotients for qualifying quarters are added together and this total is averaged. The experience rate you are assigned is based on the average of all your quarterly decline quotients.

Alaska has three rate types in its rating system:

Experience-rated firms — Employers who qualify for experience rating are those who:

- have been subject to the Alaska Employment Security Act for four or more quarters; and
- filed all quarterly tax reports; and
- hold outstanding balances for contributions, interest and penalties that total less than \$100.

Industry-rated firms — Employers who do not have the wage history to qualify for experience rating and are assigned an industry average tax rate.

Penalty-rated firms — Employers who are delinquent in filing quarterly reports, paying contributions, interest, or penalties due and are assigned the maximum penalty rate.

2014 UI Tax Rates and Taxable Wage Base

The 2014 tax rate notices will be mailed in early December. The tax notice will include the individual taxable wage base amount. If you have questions regarding your rate notice, contact the Tax Central Office in Juneau at esd.tax@alaska.gov, or 888.448.3527 or 907.465.2757.

Alaska Quarterly Contribution Report

Alaska employer account number

THE 2013 TAXABLE WAGE BASE FOR EACH EMPLOYEE IS \$36,900.

Quarter ending: 12/31/2013

Due date: 01/31/2014

Employer account no.: 9999999

FEIN: 12-3456789

ABC CORP
9999 Brothers Avenue
Juneau, AK 99801

Quarter end dates:
Mar 31, June 30, Sept 30,
Dec 31.

FEIN, Name and address.

		If none enter "0"		
		1 st Month	2 nd Month	3 rd Month
1. For each month, report the number of workers who worked during or received pay for the payroll period, which includes the 12 th of the month.		1	1	1
2. Total reportable wages paid this quarter. (See Instructions, page 2)		\$ 34,300.00		
3. Less excess wages over the taxable wage base.		(\$ 200.00)		
4. Taxable wages paid this quarter.		\$ 34,100.00		
5. Employer's contribution	Employer's rate 1.0 %	\$ 341.00		
6. Employee's contribution	Employer's rate .68 %	\$ 231.88		
7. Total contributions due	1.68 %	\$ 572.88		
8. Amount remitted		\$ 572.88		
9. Wages reported to other states? See instructions explaining this on page 2.	<input type="checkbox"/> Yes			

A report must be filed even if no wages were reported for the quarter.

You may now file your quarterly report online. Please visit our website at labor.state.ak.us/estax or call 888.448.3527. To amend your quarterly report, please submit a "Correction of Wage Item," Form TADJ, also available online.

Taxable wages (Reimbursable accounts should be zero excess and zero taxable).

Notice to employers: Wage information and other confidential UC information may be requested and utilized for other authorized governmental purposes, including, but not limited to, verification of an individual's eligibility for other government programs.

*See area map for geographic location codes

10. Employee's Social Security Number	11. Employee's name - type or print (Do not list employees more than once.) Last First MI	12. Reportable wages paid this quarter. (No negative wages)	13. Full occupational title or code	14. Geographic code *
333-22-4444	Doe, Jane	34,300.00	999999	76
	No wages this quarter			
<div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 80%;"> <p>Staple check here. No stubs please.</p> <p>PAY TO THE ORDER OF: Employment Security Tax, State of Alaska, Dept. of Labor</p> <p style="text-align: right;">\$ 572.88</p> <p style="text-align: right;">DOLLARS</p> <p style="text-align: center;">AUTHORIZED SIGNATURE</p> </div>				
<p>FOR _____</p>				
<p>reportable wages - all pages (same total as in Block 2 above.)</p>				
		1	\$34,300.00	

I hereby certify that the information on this report is true and correct.

Signed: _____ Title: _____ Date: _____

Printed name: _____ Contact telephone number: () _____

Authorize information by signing, dating and adding phone number.

Successor Employer Responsibilities

A successor is an employer who acquires substantially all or part of the operating assets of an organization, trade or business. The successor may be held liable for employment security taxes not paid by the previous owner (predecessor). To ensure the predecessor's debt is paid in full, Alaska Statute 23.20.260 requires the successor take the following actions:

1. The successor must register the business.
2. The successor should withhold enough purchase money to cover the amount of taxes due until the predecessor produces proof from Unemployment Insurance (UI) Tax showing the taxes are paid in full. If the successor fails to withhold purchase money as required, and the taxes are not paid within 10 days, the successor is liable for the payment of the predecessor's unpaid taxes.
3. The successor should consider the wages paid by the predecessor when computing taxable wages for the remainder of the calendar year in which the business was acquired.

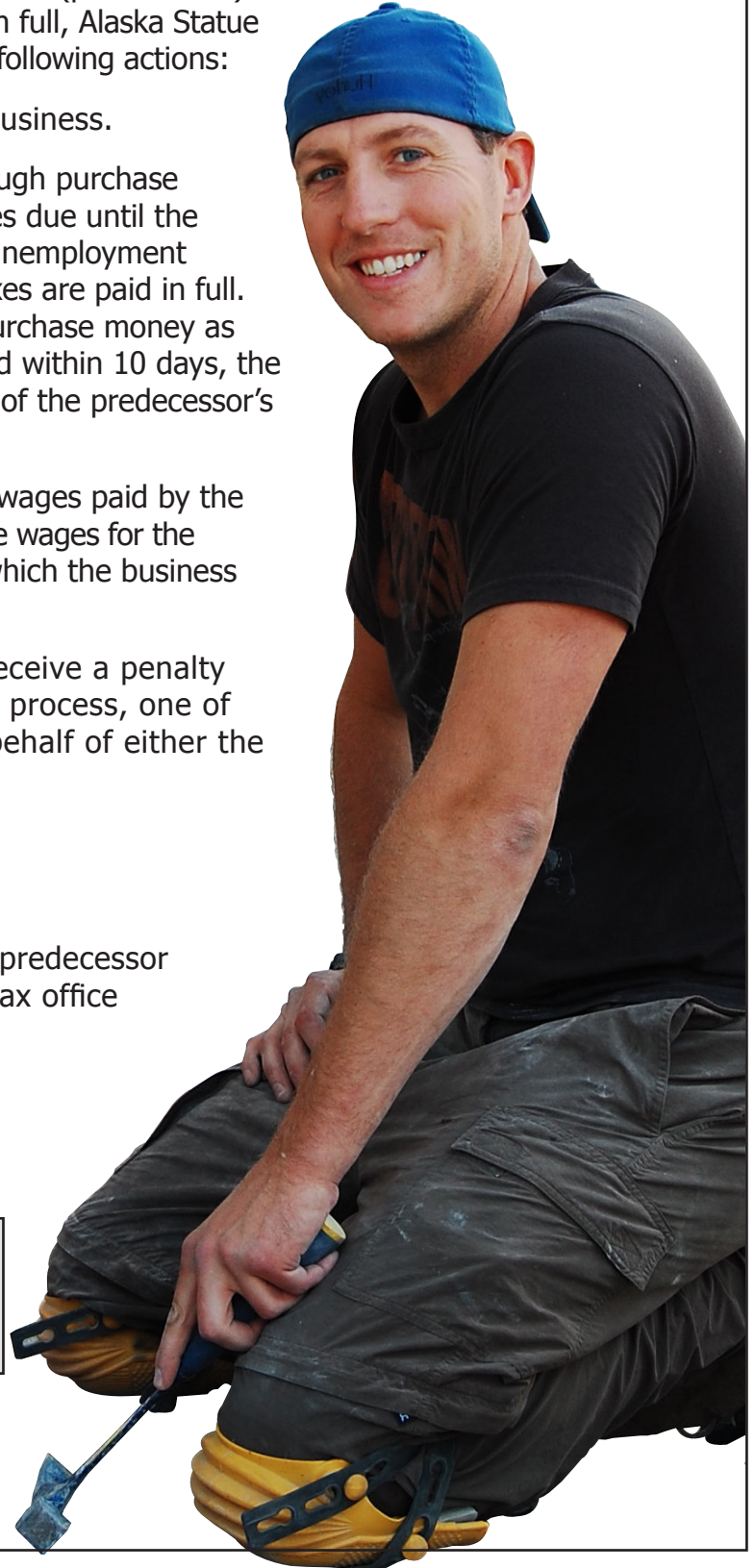
As with all employers, successors will receive a penalty rate if, prior to the UI tax annual rating process, one of the following two conditions exists on behalf of either the predecessor or the successor:

1. The account has a balance due.
2. Quarterly report(s) are missing.

For additional information on successor/predecessor responsibilities, contact your local field tax office listed in this newsletter.

EXAMPLE

Please see opposite page on how to fill out your Quarterly Contribution Report.



Using Employer Option Forms

By using the "Employer Option Form," employers may be able to help equalize some artificial quarterly payroll declines.

A decline in quarterly wages exists when the amount of total wages reported reflects a decrease from one quarter to the next. Artificial payroll declines can be caused by: issuing bonuses, biweekly payrolls, lump-sum payments or labor dispute settlements; changes to accounting methods; or a payroll issued in a different quarter than usual. The greater the decline in wages from one quarter to the next, the higher the employer tax rate may be.

Using the "Employer Option Form" may help stabilize payroll from one quarter to the next. Stabilizing payroll may provide a more favorable tax rate.

For questions concerning the options available to employers, please call the local Unemployment Insurance Tax office. Employer option forms are also available online at: **labor.alaska.gov/estax/forms/toc_forms.htm**.

Let us help you recruit and keep qualified staff!

The Alaska Department of Labor and Workforce Development can show you how the Alaska Career Ready program, WorkKeys, and the National Career Readiness Certificate (NCRC) can help save money in recruiting and training, plus ensure you are getting the highest qualified applicants possible.



WorkKeys is a job skills assessment system that measures real-world foundational skills critical to job success. Individuals who take WorkKeys assessments in Reading for Information, Applied Mathematics and Locating Information can receive an NCRC. More than 28,000 Alaskans have earned all three levels. Hiring applicants who hold a NCRC has proven to help reduce hiring costs, increase productivity and decrease unnecessary turnovers.

Alaska Career Ready allows businesses to collaborate with Alaska Job Center Business Connection at no cost.

For more information, visit:

jobs.state.ak.us/offices/index.html.

UPDATE YOUR ACCOUNT ONLINE

If you need to update your name, address, phone number or email on your **Employment Security Contribution account**, go online: **labor.alaska.gov/estax/home.htm**.

Click on the "On-Line Employer Services" link to access and update your account.

Quarterly reports are due Jan. 31, 2014.