

[LABOR RELATIONS AGENCY STATIONERY]

MAY 5, 1979

ORDER AND DECISION NO. 44
PERTAINING TO UNIT CLARIFICATION
PETITION, UC 78-10 REGARDING
CORRESPONDENCE SECRETARIES I, II, AND
III

The State of Alaska filed a petition, (UC 78-10), seeking to have certain positions transferred from the Confidential Employees Bargaining Unit to the General Government Employees Bargaining Unit. The Confidential Employees Association and the affected employees have protested the planned movement.

FINDINGS OF FACT

Hearing on the matter was held by the Alaska Labor Relations Agency on April 19, 1979. After consideration of the testimony presented at the hearing, and the documentary evidence submitted by the parties, the Alaska Labor Relations Agency makes the following findings of fact. The incumbents of the affected position were employed in the Labor Relations Section of the Division of Personnel in the Department of Administration. In that position, they had access to confidential information regarding labor relations matters and were, therefore, included in the Confidential Employees Unit. In a recent reorganization, the Department of Administration organized a word processing unit and the incumbents of the affected positions have been transferred to that word processing unit. In the new word processing unit, they are still primarily responsible for the preparation of work for the

Department of Personnel. However, the responsibilities of the affected employees have been broadened so that they will at times be responsible for the preparation of work of other divisions in the Department of Administration. It is also possible that other individuals employed in word processing may be called upon to process work submitted by the Division of Personnel relating to labor relations matters.

Workers assigned to the new unit have been physically moved to another location where they work in proximity to other members of the unit who are members of the General Government Bargaining Unit. The employees are responsible to and work under the supervision of the Director of Administrative Services rather than under the supervision of the Director of the Division of Personnel.

CONCLUSION

The Agency believes that the workers in the word processing unit should be placed in the General Government Employees bargaining Unit.

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It is the order of the Alaska Labor Relations Agency that the unit clarification petition of the State of Alaska seeking approval of the planned movement of the Correspondence Secretaries I, II and III from the Confidential Employees Bargaining Unit to the General Government Unit is granted.

SIGNED: _____
C.R. "Steve" Hafling, Chairman

SIGNED: _____
Ronald M. Henry, Member

SIGNED: _____
Morgan Reed, Member

[SIGNATURES ON FILE]