

**State of Alaska  
Department of Labor  
Division of Labor Standards and Safety**

**AKOSH Program Directive 95-14**

Date: December 2, 1994  
To: All AKOSH Staff  
From: Donald G. Study, CSP, Director  
Subject: STP 2.22A CH-4, Changes to State Plan Policies and Procedures Manual

This program directive, PD 95-14, will implement the attached OSHA instruction, STP 2.22A CH-4, *Changes to State Plan Policies and Procedures Manual* effective immediately. Please insert these change pages in your State Plan Policies and Procedures Manual.

AKOSH has adopted the internal audit procedures found in Appendix O, and has begun the monthly auditing process. In addition to the audit categories identified on page O-2a, AKOSH will be auditing or expanding the auditing of the following categories:

- Voluntary Compliance 23(g) and 7(c)(1)
  - Response time to requests for services
  - Timeliness of reports to employers
  - Satisfaction of employers

Calculation of Penalties

Complaints processing, logging, tracking, and data entry in the administrative support section of AKOSH

An annual audit plan which identifies the audit schedule will be adopted as CH-1 to this program directive no later than December 31, 1994.

Attachment: STP 2.22A CH-4

Distribution:

Dennis Smythe, Chief, LS&S, OSH, Enforcement  
Stan Godsoe, Chief, LS&S, OSH, C&T  
Margaret I. Hamley, Administrative Officer III, LS&S  
Cynthia Wood, Administrative Assistant II, LS&S, OSH