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8 AAC 45.410 is amended by adding a new subsection to read:

(d) A person who is added to the rehabilitation specialists' list after July 1, 2022 shall be placed on probationary rotation as outlined in 8 AAC 45.420(d). During this probationary rotation, the probationary rehabilitation specialist shall undergo training with the administrator and their staff on the requirements of AS 23.30.041 and other related statutes and regulations. At any time during the probationary rotation, the administrator may decline to permanently add the rehabilitation specialist to the rehabilitation specialist list, for reasons under 8 AAC 45.440(b). (Eff. 7/1/88, Register 107; am 10/28/88, Register 108; am 7/20/97, Register 143; am 7/2/98, Register 146; am ___/___/___, Register ____)

Authority: AS 23.30.005 AS 23.30.041

8 AAC 45.420(b) is amended to read:

(b) Names will be added to the geographical listing in order of the receipt date of the completed application. If more than one completed application is received in a day, the names for that day will be placed on the list in alphabetical order. If a person's name is not added to the list, the administrator will notify the person and state in writing the reason for exclusion. Reasons for exclusion include an incomplete or illegible application or accompanying documents, misrepresentation, [OR] not meeting the requirements of AS 23.30.041(r)(6)[.], **or failure to demonstrate suitable rehabilitation skills under 8 AAC 45.440(b)(1).**

(Eff. 7/1/88, Register 107; am 7/20/97, Register 143; am 7/2/98, Register 146; am 4/16/2010, Register 194; am ___/___/___, Register ____)

Authority: AS 23.30.005 AS 23.30.041

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8 AAC 45.420 is amended by adding a new subsection to read:

(d) A rehabilitation specialist on probationary rotation shall receive no more than two cases at a time for a six-month period.

(Eff. 7/1/88, Register 107; am 7/20/97, Register 143; am 7/2/98, Register 146; am 4/16/2010, Register 194; am ___/___/____, Register _____)

Authority: AS 23.30.005 AS 23.30.041

8 AAC 45 is amended by adding a new section to read:

8 AAC 45.435 Review of rehabilitation specialists.

(a) An administrator shall review the work of a rehabilitation specialist a minimum of once a year.

(b) If during the review, the administrator determines that the work completed by the rehabilitation specialist does not meet the standards of 8 AAC 45.440(b)(1)-(3), the administrator shall send the rehabilitation specialist a written letter identifying the deficiencies in their work and a set a meeting to discuss the concerns in the letter.

(c) After the meeting, the administrator may

(1) put the rehabilitation specialist on a probationary rotation as described in 8 AAC 45.420(d);

(2) put the rehabilitation specialist on a plan of correction as described in 8 AAC 440(c), or;

(3) take no further action.

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(d) If the work of the rehabilitation specialist placed on probationary rotation has not improved after two cases or after ninety days, whichever comes first, the administrator shall propose disqualification under 8 AAC 45.440.

(Eff. ___/___/___, Register _____)

Authority: AS 23.30.005 AS 23.30.041

8 AAC 45.440(e) is amended to read:

(e) Before disqualifying a rehabilitation specialist, the administrator shall notify the rehabilitation specialist in writing, served [EITHER PERSONALLY OR] by certified mail, of the proposed disqualification. A rehabilitation specialist who has been notified of a proposed disqualification may, no more than 30 days after receipt of the notice, file a written request with the administrator [FOR AN OPPORTUNITY] to meet [WITH THE ADMINISTRATOR TO] **and** discuss the proposed disqualification. **Once requested, the meeting shall be set within 30 days of the written request unless otherwise agreed to by both the administrator and the rehabilitation specialist.**

(Eff. 7/1/88, Register 107; am 10/28/88, Register 108; am 4/16/2010, Register 194; am ___/___/___, Register _____)

Authority: AS 23.30.005 AS 23.30.041

8 AAC 45.440(g)(1) is amended to read:

(g) The administrator's written decision under (f) of this section must

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(1) require the rehabilitation specialist to change unsuitable behavior or upgrade skills [ACCORDING TO A PLAN DETERMINED BY THE ADMINISTRATOR] **by putting the rehabilitation specialist on a probationary rotation as described in 8 AAC 45.420(d);**

(Eff. 7/1/88, Register 107; am 10/28/88, Register 108; am 4/16/2010, Register 194; am ___/___/___, Register _____)

Authority: AS 23.30.005 AS 23.30.041

8 AAC 45.440(h) is amended to read:

(h) The administrator's decision must be served upon the rehabilitation specialist or the rehabilitation specialist's representative, [EITHER PERSONALLY OR] by certified mail. A copy must be sent to the employee or employer, if any, who requested that the administrator consider disqualifying **or removing** the rehabilitation specialist. A disqualification **or removal** decision is effective 10 days after the date of the decision. [UNLESS] **If** a written request for board review is filed with the board and is served in accordance with (i) of this section no more than 10 days after service of the administrator's decision[.], **the disqualified or removed rehabilitation specialist will keep any assigned cases but not be assigned new cases.**

(Eff. 7/1/88, Register 107; am 10/28/88, Register 108; am 4/16/2010, Register 194; am ___/___/___, Register _____)

Authority: AS 23.30.005 AS 23.30.041

8 AAC 45.500(b) is amended to read:

(b) An itemized billing statement must reflect, for each activity, the date of service, the activity performed, the name of the individual who performed the activity, and the fee charged for

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the activity. The original billing statement shall be submitted to the employer for payment and copied to the employee **and the administrator**. Billing statements not in compliance with this subsection will not be processed for payment. (Eff. 7/20/97, Register 143; am 4/16/2010, Register 194; am ___ / ___ / ___, Register _____)

Authority: AS 23.30.005 AS 23.30.041